

Financial Performance Monitoring Suite December (Quarter 3) 2019

Executive summary

This report sets out the financial forecast for Quarter 3, based on information at the end of December, for revenue and capital. The headlines are:

Revenue - the forecast outturn is an estimated underspend of £0.569m when compared to the approved budget, which is £0.241m higher than the Q2 forecast.

All services except Operations, Leisure and Transformation are forecasting underspends which are arising mainly as a result of generating additional income or staff savings.

The overspend on Leisure is mainly due to the delay in and the additional cost of the transfer of Sawtry to CMAT, as well the delay in delivering the Training Shed project. The Operations overspend is mainly due to delays in implementing new income generation schemes and the increased cost of CCTV staffing. The Transformation overspend is offset with the underspend within Corporate Leadership Team due to staff that have been transferred from the old Corporate Team to Transformation.

Capital Programme – the forecast outturn is an estimated net underspend of £2.056m. Several schemes are now requiring a re-phasing of their expenditure profiles and this is moving £2.8m of expenditure to 2020/21.

MTFS – The MTFS has been updated as part of the 2020/21 Budget setting process and is about to be presented to Council for formal approval. At the end of the current MTFS period, 2023/24, the value of savings that still needed to be identified was £1.2m. The new MTFS sees this reduce to £0.5m at the end of 2023/24 and by the end of 2024/25 the value of savings that still need to be identified is £0.4m.

Service Commentary

Appendix A

The following table provides the variances by service and where variances are greater than +/- £10,000 comments have been provided by the budget managers/Head of Service. Where there are adverse variances the budget managers have provided details of the actions they are undertaking to address the overspend.

Revenue Forecast Outturn	2018/19		2019/20							
	Outturn	Budget	Forecast Outturn (Gross)	Use of Reserves to Fund Exp	Contribution to Reserves	Net Service Forecast	Net Variation			
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	%		
Revenue by Service:										
Chief Operating Officer	3,438	4,260	3,812	0	105	3,917	●	(343)	●	-8.1
3C's ICT	2,120	2,145	2,118	(50)	0	2,068	●	(77)	●	-3.6
Planning Policy Manager	643	908	796	(125)	0	671	●	(237)	●	-26.1
Housing Manager	177	154	184	(72)	0	112	●	(42)	●	-27.3
Head of Leisure & Health	279	(20)	56	0	25	81	●	101	●	505.0
Head of Operations	4,615	3,852	4,573	(210)	0	4,363	●	511	●	13.3
AD Corporate Resources	4,998	5,144	4,595	(158)	105	4,542	●	(602)	●	-11.7
Corporate Leadership Team	774	815	778	0	0	778	●	(37)	●	-4.5
Transformation	270	(101)	381	(325)	0	56	●	157	●	155.4
Net Revenue Expenditure	17,314	17,157	17,293	(940)	235	16,588	●	(569)	●	-3.3
Contributions to/(from) Earmarked Reserves	(280)	0	(705)					(705)		0.0
Service Contribution to Reserves	3,274	3,285	3,854					569		17.3
Budget Requirement (Services)	20,308	20,442	20,442							
Financing:-										
Taxation & Government Grants	(11,841)	(11,664)	(11,664)					0		0.0
Contribution to/(from) Reserves	(17)	0	0					0		
Council Tax for Huntingdonshire DC	(8,450)	(8,778)	(8,778)							

Note:

Red – over spend by 2% or more & overspend exceeds £40,000

Amber – underspend by more than 4% & underspend exceeds -£40,000

Green – overspend up to 2% and underspend up to 4% & overspend up to £40,000 and underspend up to -£40,000

2019/20 Quarter 3 Service Forecasts (Based on Actuals to 31/12/2019)

Previous Months Forecast (Net)	Service Area	2019/20 Budget	Quarter 3 Gross Forecast	Gross Variance		Reserves		Quarter 3 Net Forecast	Net Variance		Comments on Variations Exceeding +/- £10,000
				£	%	From	To		£	%	
Chief Operating Officer											
79,981	Head of Development	86,788	79,928	(6,860)	-7.90	0	0	79,928	(6,860)	-7.90	
152,540	Building Control	152,540	152,540	0	+0.00	0	0	152,540	0	+0.00	
(406,290)	Development Management	(319,782)	(486,303)	(166,521)	+52.10	0	0	(486,303)	(166,521)	-52.10	This budget is seeing a number of complex pressures. Income from applications is higher than forecast (100k) showing demand is high. At the same time a number of vacancies have meant temporary additional resource has been brought in (will amount to 85k over a 4-5 month period) whilst recruitment is undertaken in a very competitive market. Finally, this budget also contains 83k cost awarded against the Council following an appeal that the Council lost (Proposed Dignity Crematorium outside Kings Ripton)
75,857	Head of Community	86,494	77,043	(9,451)	-10.90	0	0	77,043	(9,451)	-10.90	
322,804	Environmental Protection Team	314,123	319,489	5,366	+1.70	0	0	319,489	5,366	+1.70	
302,273	Business Team	260,290	283,133	22,843	+8.80	0	0	283,133	22,843	+8.80	Additional expenditure related to costs of Hamerton Zoo enquiry and coroners inquest Sept 19.
527,328	Community Team	584,272	554,799	(29,473)	-5.00	0	0	554,799	(29,473)	-5.00	Additional income in-year from fees and changes, combined within some savings due to recruitment vacancies at the start of the year.
103,342	Environmental Health Admin	142,673	97,637	(45,036)	-31.60	0	6,612	104,249	(38,424)	-26.90	Reduced expenditure due to vacancies. Appointments
2,000	Closed Churchyards	(13,000)	2,000	15,000	-115.40	0	0	2,000	15,000	+115.40	Unable to deliver the expected income for local levy due, recovery plan in place to get this delivered during 2020/21
(186,575)	Licencing	(104,812)	(170,091)	(65,279)	+62.30	0	0	(170,091)	(65,279)	-62.30	Additional income from licensing activities, transition to 3 yrly driver licences partially offset by increased in supplies and services, and salary costs
68,369	Corporate Health & Safety	105,509	64,687	(40,822)	-38.70	0	0	64,687	(40,822)	-38.70	Savings due to vacancies at the start of the year.
11,575	Emergency Planning	11,575	11,575	0	+0.00	0	0	11,575	0	+0.00	
97,813	Head of Customer Services	107,673	0	(107,673)	-100.00	0	97,813	97,813	(9,860)	-9.20	
(132,049)	Council Tax Support	(122,896)	(124,270)	(1,374)	+1.10	0	0	(124,270)	(1,374)	-1.10	
(218,318)	Local Tax Collection	(227,770)	(223,894)	3,876	-1.70	0	0	(223,894)	3,876	+1.70	
1,131,032	Housing Benefits	1,050,444	1,057,769	7,325	+0.70	0	0	1,057,769	7,325	+0.70	

Previous Months Forecast (Net)	Service Area	2019/20 Budget	Quarter 3 Gross Forecast	Gross Variance		Reserves		Quarter 3 Net Forecast	Net Variance		Comments on Variations Exceeding +/- £10,000
				£	%	From	To		£	%	
1,007,096	Housing Needs	1,066,215	1,006,995	(59,220)	-5.60	0	0	1,006,995	(59,220)	-5.60	£20k reduction in contribution to county-wide Homelessness Trailblazer programme for 2019/20 covered by carry forward of central government grant from 18/19. £30k in year saving due to delay in commissioning strategy with the County Council relating to housing related support services .
796,433	Customer Services	803,951	791,612	(12,339)	-1.50	0	0	791,612	(12,339)	-1.50	Minor savings on supplies and services
257,718	Document Centre	247,662	257,575	9,913	+4.00	0	0	257,575	9,913	+4.00	
(32,466)	Housing Miscellaneous	28,412	11,290	(17,122)	-60.30	0	607	11,897	(16,515)	-58.10	Additional income from plot sales
50,260	Chief Operating Officer	0	48,476	48,476	+0.00	0	0	48,476	48,476	+0.00	Impact of SLT restructure, partially off-set by savings on Head of Community and Head of Customer Services
4,010,723		4,260,361	3,811,990	(448,371)	-10.50	0	105,032	3,917,022	(343,339)	-8.10	
3C's ICT											
2,068,317	ICT Shared Service	2,145,425	2,118,317	(27,108)	-1.30	(50,000)		2,068,317	(77,108)	-3.60	Variance due to some differences in actual contract values in year from costs forecast at start of year.
2,068,317		2,145,425	2,118,317	(27,108)	-1.30	(50,000)	0	2,068,317	(77,108)	-3.60	
Planning Policy Manager											
127,226	Economic Development	181,240	178,141	(3,099)	-1.70	(51,000)	0	127,141	(54,099)	-29.80	(54k) to be reconciled from reserves.
505,548	Planning Policy	675,481	569,111	(106,370)	-15.70	(74,000)	0	495,111	(180,370)	-26.70	(£55k) additional CIL income; (18k) is for Local Pan work that would have otherwise come from reserves;74k for PM for bus stations work that will go to reserves; (25k) for S106 monitoring Alconbury Weald;(77k) additional funding secured to fund posts. (50k) salary savings due to vacancies. Remaining variance due to smaller amounts >£10k through budget.
28,033	Public Transport	26,100	22,957	(3,143)	-12.00	0	0	22,957	(3,143)	-12.00	
25,000	Transportation Strategy	25,000	26,000	1,000	+4.00	0	0	26,000	1,000	+4.00	
685,807		907,821	796,209	(111,612)	-12.30	(125,000)	0	671,209	(236,612)	-26.10	
Housing Manager											
115,393	Housing Strategy	154,297	183,251	28,954	+18.80	(72,000)	270	111,521	(42,776)	-27.70	(43k) due to vacancies
115,393		154,297	183,251	28,954	+18.80	(72,000)	270	111,521	(42,776)	-27.70	

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				£	%	From	To		£	%	
Head of Leisure & Health											
											Across all Facilities Electricity is showing a £27k saving on last months forecast & £13k increase on Gas, resulting on a difference of £14k (saving) on last months forecast.
82,433	Head of Leisure & Health	83,463	83,225	(238)	-0.30	0	0	83,225	(238)	-0.30	
178,737	One Leisure Active Lifestyles	176,686	179,608	2,922	+1.70	0	0	179,608	2,922	+1.70	
125,435	One Leisure St Ives Outdoor Centre	79,221	122,005	42,784	+54.00	0	25,000	147,005	67,784	+85.60	We are forecasting that the Training shed will now cost us £18.5k, previously forecasted net nil. This months forecasts include Salaries, set up costs & income split out across the different subjective codes, which will not be fully recovered in year due to the delayed opening of the facility.
450,162	Leisure Centres Corporate	464,742	432,907	(31,835)	-6.90	0	0	432,907	(31,835)	-6.90	As previously reported. Savings on back office services salary costs.
121,588	One Leisure Management Team	121,299	147,546	26,247	+21.60	0	0	147,546	26,247	+21.60	Increased cost to this budget line due to Support Salary costs now being shown in this budget rather than shared as a proportion across all facilities. The overall position is net neutral,
(324,482)	One Leisure St Neots	(276,475)	(327,340)	(50,865)	+18.40	0	0	(327,340)	(50,865)	-18.40	As previously reported significant improvement in performance and £50K over budget - the results of the capital investment lowing through into greater throughput. Improvements on Budget in these area's :- Creche, Hospitality, Impressions and swimming. Behind budget in Indoor / Outdoor sports and fitness activities
(144,640)	One Leisure Huntingdon	(169,441)	(156,955)	12,486	-7.40	0	0	(156,955)	12,486	+7.40	As previously reported, the centre is performing better than previous YTD and an improving forecast on the previous months forecast by £12K, however under budget. An action plan is in place to drive up customer and business engagement. The main area's of underperformane are Indoor sports and fitness activities. A similar trend to OLSN.
(559,650)	One Leisure St Ives	(555,269)	(559,915)	(4,646)	+0.80	0	0	(559,915)	(4,646)	-0.80	
(10,980)	One Leisure Ramsey	(22,307)	(24,702)	(2,395)	+10.70	0	0	(24,702)	(2,395)	-10.70	

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				£	%	From	To		£	%	
151,466	One Leisure Sawtry	78,062	159,974	81,912	+104.90	0	0	159,974	81,912	+104.90	The £80k one-off payment to allow the transfer of OLS management to CMAT has been included in this forecast. This was approved at Cabinet on 8 October 2019. Following transfer there were additional adjustments to the out-turn figure. Removing the £80k, the facility out-turned £1,912 over budget with an additional 2 months of delayed operation.
70,069		(20,019)	56,353	76,372	-381.50	0	25,000	81,353	101,372	+506.40	
	Head of Operations										
(56,189)	CCTV	(89,496)	(78,518)	10,978	-12.30	0	0	(78,518)	10,978	+12.30	Historic delay in digital camera implementation overcome in Q3, but anticipated income from +£11k HDC Ventures for 209/20 not able to be achieved as a result.
271,332	CCTV Shared Service	197,577	343,871	146,294	+74.00	0	0	343,871	146,294	+74.00	Delayed termination of analogue CCTV network with BT due to additional design work being required, and changes in the corporate communication network with VMB. Analogue lines now terminated but only part-year saving achieved. Increased employee costs due to resolution of historic terms and conditions issues. +£30k one off HDC proportion of employee compensation costs associated with these terms and conditions, now resolved.
84,219	Head of Operations	81,762	84,354	2,592	+3.20	0	0	84,354	2,592	+3.20	
1,073,760	Green Spaces	1,024,402	1,254,871	230,469	+22.50	(179,109)	0	1,075,762	51,360	+5.00	£40k adverse impact of historic savings target which is not achievable. Additional sitework required on watercourses and drainage +£20k. DEFRA grant for stewardship larger than anticipated (-£10k)
253,629	Environmental & Energy Management	215,689	252,724	37,035	+17.20	0	0	252,724	37,035	+17.20	+£40k inability to fully offset Energy Officer role costs against energy efficiency measures following completion of ReFit programme this year. Property Services implementation will consolidate two roles into one for 2020.
770,319	Street Cleaning	734,433	801,857	67,424	+9.20	(31,024)	0	770,833	36,400	+5.00	Unavoidable water standpipe cost +£25k, Part achievement of Efficiency from Litter bin reduction +£15k.
18,230	Public Conveniences	18,400	23,506	5,106	+27.80	0	0	23,506	5,106	+27.80	

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				£	%	From	To		£	%	
2,434,496	Waste Management	2,386,322	2,410,723	24,401	+1.00	0	0	2,410,723	24,401	+1.00	+£15k Part achievement of income from developers for bin delivery (£20k of £50k estimate achieved) due to lag in developments being completed. +£40k pressure on waste disposal costs due increased trade waste sales. (-£21k) Increase in bulky refuse collections will see an increase in bulky refuse charges. (-£21k) Saving arising from vacancy in waste minimisation team, now recruited.
926,648	Facilities Management	748,344	844,262	95,918	+12.80	0	0	844,262	95,918	+12.80	+£5k investment in consultants for agreed remedial works to maintain St Ives Bus Station, remedial works to set next financial year. +£18k consultancy fees for a review of Facilities management and compliance, +£90k Income expectation for 3rd floor Pathfinder non-achievable set by Estates, +£10k Budget Bid by Community Services to impose license on bus operators will not progress, -£24k New furniture for PFH will not be needed in this financial year.
253,127	Fleet Management	265,383	252,215	(13,168)	-5.00	0	0	252,215	(13,168)	-5.00	Lower than anticipated cost of repairs to fleet, use of old vehicles for spare parts has been effective this year.
(35,079)	Markets	(64,782)	(25,758)	39,024	-60.20	0	0	(25,758)	39,024	+60.20	'+£36k due difficult trading period at the start of the year. Long term staff absence (now resolved) has required additional cover for safe operation of markets.
(1,595,798)	Car Parks	(1,666,364)	(1,591,167)	75,197	-4.50	0	0	(1,591,167)	75,197	+4.50	+£35k impact on income due to extended staggered project delivery of new machines and associated tariff changes enabling pay for what you use and +£40k investment in our towns through parking being 'Free After Three' on weekdays in December.
4,398,694		3,851,670	4,572,940	721,270	+18.70	(210,133)	0	4,362,807	511,137	+13.30	
AD Corporate Resources											
50,971	Head of Resources	88,731	66,216	(22,515)	-25.40	0	0	66,216	(22,515)	-25.40	-£22k salary savings due to Head of Resources vacant post
4,873,875	Corporate Finance	5,004,760	4,876,719	(128,041)	-2.60	0	0	4,876,719	(128,041)	-2.60	- £150k: reduced MRP due to delays in previous years capital programme. + £35k: drainage board (£30k) and apprentice (£5k) levy costs more than budgeted. +£14.5k consultancy fees for Treasury Advice +£10.4k contribution to Cambridge City

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995,269	Finance (Incl Payroll)	744,974	946,615	201,641	+27.10	0	45,000	991,615	246,641	+33.10	+ £31k: additional salary cost due to delay in Transformation change in respect of Payroll/HR processing. + £19k: Redundary Costs + £140k: additional costs for interim staff due to implementation of Resources restructure. -£17k consultancy fees charged to Corporate Finance + £5k: cost of Exec Recruitment process for Finance Manager. + £53k: 2019/20 Fee for former FMS licence and information storage.
481,393	Risk Management	480,571	481,390	819	+0.20	0	0	481,390	819	+0.20	
204,869	Legal	223,940	205,247	(18,693)	-8.30	0	0	205,247	(18,693)	-8.30	Estimated 3C Legal costs to be recovered by HDC.
865,229	Democratic & Elections	811,208	778,611	(32,597)	-4.00	0	59,540	838,151	26,943	+3.30	Increase postal costs due to General and By-Elections
420,140	HR Services	412,824	429,030	16,206	+3.90	(300)	0	428,730	15,906	+3.90	
151,344	Audit	143,125	151,788	8,663	+6.10	0	0	151,788	8,663	+6.10	
62,569	Procurement	25,534	58,969	33,435	+130.90	0	0	58,969	33,435	+130.90	Underachieved saving from Procurement transformation.
(3,372,185)	Commercial Estates	(2,792,450)	(3,399,907)	(607,457)	+21.80	(158,000)	0	(3,557,907)	(765,457)	-27.40	-£765k - Net impact of CIS income from recent CIS acquisitions and consequential MRP/Interest Payable savings. £85k of consultancy costs transferred to capital programme +84k: Reduced income from pre-CIS estate due to vacancies (void costs i.e. including NDR/lost rental) and the current programme of lease renewal/rent reviews.
4,733,474		5,143,217	4,594,678	(548,539)	-10.70	(158,300)	104,540	4,540,918	(602,299)	-11.70	
Corporate Leadership Team											
502,890	Directors	495,715	502,955	7,240	+1.50	0	0	502,955	7,240	+1.50	
289,547	Executive Support & Business Planning	319,032	275,433	(43,599)	-13.70	0	0	275,433	(43,599)	-13.70	The SLT restructure increased staff costs however, other staff have now been reallocated to Transformation and this has impacted the forecast and so staff savings are now showing. However, this is offset by an overspend on Transformation. Once the budgets have been moved, to reflect the new staff changes, the forecast will return to an overspend.
792,437		814,747	778,388	(36,359)	-4.50	0	0	778,388	(36,359)	-4.50	

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Transformation											
37,423	Transformation	(100,984)	381,249	482,233	-	(325,098)	0	56,151	157,135	+155.60	Expected savings from SLT restructure and Customer Portal project not being achieved this year. Also the reallocation of staff from the corporate team has added £60k to the forecast overspend but this is offset by forecast savings within the Corporate Leadership Team. Budgets will be moved to reflect these recent staff changes
37,423		(100,984)	381,249	482,233	-	(325,098)	0	56,151	157,135	+155.60	
16,912,337	HDC Total	17,156,535	17,293,375	136,840	+0.80	(940,531)	234,842	16,587,686	(568,849)	-3.30	

CAPITAL PROGRAMME

The approved gross Capital Programme 2019/20 is £7.693m. Schemes totalling £2.134m from 2018/19 have been rephased to 2019/20, to give the total gross capital programme for 2019/20 of £9.827m.

The net expenditure (income) to date is £1.96m (75% of the year) and the Capital Programme is forecast to have a net underspend of £2.056m, this includes underspends, overspends rephasings and growth.

Variation Commentary Summary		£000s
Overspend		
Alms Close Development		728
<p>This project was tendered via the Procurement Portal, the tenders that have been received are in the region of £1.6m, with an additional £150,000 required for consultants fees, this amounts to a potential overspend on the budget of £728,000. There are council contingencies included of around £80,000 which may be utilised, but could amount to a saving on this sum if not required. If the contingencies were not required then the committed additional spend would be reduced to £648,000.</p> <p>The new Alms Close design has increased the useable floor space, and has built in additional floor space in the event tenants seek to construct mezzanine flooring. Additional mezzanine floor space would increase the overall floor space of each unit by 50% to 75% of the ground floor areas. The council could then obtain additional income through the lease in the event the tenant does add mezzanine flooring.</p> <p>The scheme spending profile, as per the contract, will result in a re-phase being required and this is shown in the re-phase section of this table.</p>		
CCTV Camera Replacements and Wi-Fi		105
<p>This scheme has had to issue number of variation orders relating to the layout and capability of the control room, equipment and to the networking of all the cameras throughout the district (the original plan to use a cable network could not proceed and changes required to enable the cameras to run on a BT network increased costs).</p>		
One Leisure Impressions Fitness Equipment		39
<p>Due to identified structural issues at OLSI to the load capacity of the floor and IT costs has added £38,500 to the cost of this project. Without the remedial structural improvements, the equipment installation would not have been possible.</p>		
Cash Receipting Software		19
<p>Work to complete touch-tone phone payments for customers to pay invoices.</p>		
Oak Tree Development		19
<p>Work on the planning for the Oak Tree Development has commenced. Most of this is funded from grant but a small amount of additional expenditure is being incurred.</p>		
Minor Scheme Overspends:-		
<p>The following schemes are expected to show a small overspend on completion:-</p>		
One Leisure St Neots Synthetic Pitch		6
Commercial Property Roofs (Health & Safety Work)		9
FMS Archive		7
Insurance Settlement Eastfield House		3
Fencing Work		2
Total Overspend		937
Growth		
Insurance Settlement – Eastfield House Fire		0
<p>A settlement has been agreed with the Council's insurers to finance the replacement of IT equipment destroyed in the fire at Eastfield House, part of the equipment was replaced in 2018/19, the remainder will be replaced in 2019/20.</p>		

<p>Salix Building Efficiency Salix has indicated that the money paid back into the fund from previous projects and the rollover from last year's budget is £62,000. They are expecting the council to invest a minimum of 75% (£46,000) in this financial year. The extra expenditure is funded from savings made in revenue (utilities) budgets.</p>	14
<p>Travellers Security Improvements Huntingdonshire generally has a relatively low number of illegal traveller incursions but has seen a significant increase in numbers recently, with 13 incursions in the past 3 months including 6 in public parks. It has been noticeable that security measures currently in place in parks are being breached more often than in the past. Considerable work has been done in recent years to streamline eviction processes. Despite this, incursions are causing inconvenience to residents and significant costs to the Council in relation to eviction and clearance.</p> <p>A review of the approach we take to dealing with incursions has been carried out and a number of changes to approach are proposed, as noted below. A multi-strand approach is recommended, including security measures, trial of evictions, disruption of illegal activities, communicating with communities, and working in partnership with communities, other local authorities and the Police.</p> <p>Based on the report, detailing the background to incursions and current challenges, £50,000 has been allocated for this scheme. However, delays in sourcing materials will mean that £20,000 will be spent in 2020/21 rather than in 2019/20 and this variance is included in the Rephase section of this table.</p>	50
<p>Oaktree Centre Remedial Work The Council owns the Oak Tree Centre on the Oxmoor, with the property being principally let to the NHS.</p> <p>A few years ago it was established that there were significant 'build' issues that are affecting the structural integrity. The Council has already undertaken some 'urgent' remedial works but more significant works are required.</p> <p>The estimated cost of the remedial works included in the capital programme is £0.950m; but as previously reported to Treasury and Capital Management Group, the gross cost is expected to be around £2m. However, overall there is a net nil change to the capital and a marginal decrease, as consequence of lower MRP, cost to revenue (this is because the financing will utilise the Oak Tree Remedial Works Earmarked Reserve).</p> <p>The link between this scheme and the Oak Tree Car Park development scheme has delayed the start and so most of the expenditure will now be in 2020/21</p>	50
<p>One Leisure St Ives Outdoor Fitness Offering</p> <p>The construction of the Training shed is well underway, with the new facility being opened on 15 March. Cabinet approved a new capital cost of £450K in June 2019 to reflect an enhanced facility with greater income generating potential. The total project cost is £500K but will be offset to £450K with the £50K CIL contribution.</p>	200
Total Growth	314
Underspend	
<p>Re-Fit Projects The Project is scheduled to complete July 2019. Currently (prior to all variations being costed) £165889 is left to be paid. 2% of the total project costs must be kept as a retainer for 12 months following the completion of the project - approx £16,941.</p>	(53)
<p>Disabled Facilities Grants Additional Better Care Fund grant has been received in excess of the approved budget (£95,000), SCDC has shared their excess grant with the council (£80,000), and contributions from tenants and other organisations are forecast to be (£49,000).</p>	(249)

	Based on commitments, a small saving on expenditure of £15,000 is expected.	
	VAT Partial Exemption The current indication is that the authority will be below the HMRC threshold for exempt activity and so we will not have to pay this amount out.	(169)
	Minor Scheme Underspends The following schemes are expected to show a small underspend on completion:- CCTV Pathfinder House Resilliance One Leisure St Neots Pool OL Ramsey 3G Pitch Vehicle Fleet Replacement Wheeled Bins	(8) (7) (7) (10) (10)
	Total Underspend	(513)
Rephase		
	Robotics It is now expected that £27k of expenditure will be incurred in 2020/21.	(27)
	Income Management Software Work on this project has not yet begun and will not start until 2020/21.	(62)
	Travellers Security Improvements This growth item is being re-phased due to problems sourcing materials	(20)
	One Leisure Improvements Some 2020/21 items, e.g. upgrade to fire alarms, have been brought forward to ensure compliance with the latest regulations and, in the case of the refurbishment of the Training Shed designated changing room, to improve the customer experience.	40
	Alms Close Development The scheme spending profile, as per the contract, will result in a re-phase being required into 2020/21.	(1,243)
	Oaktree Centre Remedial Work The link between this scheme and the Oak Tree Car Park development scheme has delayed the start and so most of the expenditure will now be in 2020/21	(958)
	Energy Efficiency Works at Commercial Properties Delays in producing a schedule of works to meet EPC standards	(24)
	Parking Strategy The installation of the new equipment is taking longer than anticipated and so £64k of the scheme's budget will need to be re-phased to 2020/21. Currently, following negotiations with the contractor over costs, a small saving of £15k on this project is likely to be realised in 2020/21.	(64)
	Bridge Place Car Park Delay in agreeing the sale of Bridge Place car park so most of the scheme costs will be incurred in 2020/21	(384)
	Operations Back Office Scheme is in progress but will not complete until 2020/21	(29)
	Minor Scheme Rephases:- The following schemes are expected to require re-phasing to 2020/21:- Lone Worker Software Health & Safety Works at Commercial Properties	(20) (3)
	Total Rephase	(2,794)
	Total Net Expenditure Overspend/Underspend()	(2,056)

There is a risk that this level of forecast will not happen as there are schemes that are forecasted to overspend or underspend. This process is managed by the Finance and Procurement Governance Board, where final business cases will be examined.

The net spend on the Council's Capital Programme is financed via borrowing which has a revenue implication through the Minimum Revenue Provision (MRP).

The table below shows the capital programme by scheme with proposed rephasing, expenditure to date and forecast outturn. The financing of the capital programme showing the funding from grants and contributions, capital receipts, use of earmarked and capital reserves and internal borrowing.

CAPITAL PROGRAMME SUMMARY TABLE 1

Capital Programme 2019/20

Forecast

Quarter 3 (expenditure to the end of December)

Division	Project	Budget Manager	Gross Expenditure						Grants, Contributions and Funding						Net Forecast Expenditure	Net Forecast Variance
			Approved Budget	Rephase or Supplementary	Revised Budget	Expenditure	Forecast	Variance	Approved Budget	Rephase or Supplementary	Updated Budget	Income	Forecast	Variance		
			£	£	£	£	£	£	£	£	£	£	£	£	£	£
Community	Scanner	Andy Lusha	16,000		16,000		16,000								16,000	
	Environmental Health Software	Finlay Flett	40,000		40,000		40,000								40,000	
	CCTV Camera Replacements	Eddy Gardener		78,000	78,000	322,050	78,000								78,000	
	CCTV Pathfinder House Resilience	Eddy Gardener		20,000	20,000		12,000	(8,000)							12,000	(8,000)
	CCTV Wi-Fi	Eddy Gardener		250,000	250,000	5,135	355,100	105,100							355,100	105,100
	Lone Worker Software	Eddy Gardener		20,000	20,000			(20,000)							(20,000)	
	Traveller Security Improvements	Finlay Flett					30,000	30,000							30,000	30,000
Development	Disabled Facilities Grants	Keith Tayler	2,250,000		2,250,000	1,485,195	2,235,300	(14,700)	(1,150,000)		(1,150,000)	(1,446,802)	(1,384,100)	(234,100)	851,200	(248,800)
	A14 Upgrade	Clara Kerr	200,000		200,000		200,000								200,000	
	Housing Company Set Up	Clara Kerr	206,000		206,000		206,000								206,000	
	CIL Infrastructure Projects	Clara Kerr				26,000	76,000	76,000					(76,000)	(76,000)		
Leisure and Health	One Leisure Improvements	Pete Corley	317,000	178,000	495,000	390,477	535,000	40,000							535,000	40,000
	One Leisure St Ives Outdoor New Fitness Offering	Pete Corley	125,000	108,000	233,000	318,215	483,500	250,500					(50,000)	(50,000)	433,500	200,500
	One Leisure Ramsey 3G	Martin Grey	266,000	334,000	600,000	5,280	754,100	154,100	(116,000)	(184,000)	(300,000)		(461,300)	(161,300)	292,800	(7,200)
	One Leisure St Ives Swimming Changing Rooms	Chris Keeble	250,000		250,000		250,000								250,000	
	One Leisure Impressions Fitness Equipment	Daniel Gammons	531,000		531,000	302,307	569,500	38,500				(450)			569,500	38,500
	One Leisure St Neots Pool	Jon Clarke		14,000	14,000	1,115	7,500	(6,500)							7,500	(6,500)
	One leisure St Neots Synthetic Pitch	Jon Clarke				267,628	6,000	6,000							6,000	6,000
Resources	Income Management Software	Claire Edwards	62,000		62,000			(62,000)								(62,000)
	Alms Close Development	Carl Egonu	1,022,000		1,022,000	20,471	507,200	(514,800)							507,200	(514,800)
	Oak Tree Remedial Work	Carl Egonu	950,000		950,000	11,950	42,100	(907,900)							42,100	(907,900)
	Oak Tree Centre Development	Carl Egonu				63,261	63,300	63,300				(70,850)	(43,840)	(43,840)	19,460	19,460
	Health and Safety Works at Commercial Properties	Jackie Golby		23,000	23,000	709	20,000	(3,000)							20,000	(3,000)
	Energy Efficiency Works at Commercial Properties	Jackie Golby	25,000	19,000	44,000	10,731	20,000	(24,000)							20,000	(24,000)
	Commercial Property Roofs	Jackie Golby				9,350	9,400	9,400							9,400	9,400
	VAT Partial Exemption	Claire Edwards	59,000	110,000	169,000			(169,000)								(169,000)
	Cash Receipting	Claire Edwards		1,000	1,000	16,138	20,100	19,100							20,100	19,100
	FMS Archive	Claire Edwards		3,000	3,000	7,770	10,000	7,000							10,000	7,000
	Investment in Company	Claire Edwards		100,000	100,000	(38,000)	100,000								100,000	
3C ICT	Robotics	Tony Evans	50,000		50,000		23,000	(27,000)							23,000	(27,000)
	Flexible Working	Sam Smith		33,000	33,000		33,000								33,000	
	Transformation (Council Anywhere)	Tony Evans		353,000	353,000	103	353,000								353,000	
	Insurance Settlement (EFH IT Equipment)	John Tayler										(122,661)				

Capital Programme 2019/20

Forecast

Quarter 3 (expenditure to the end of December)

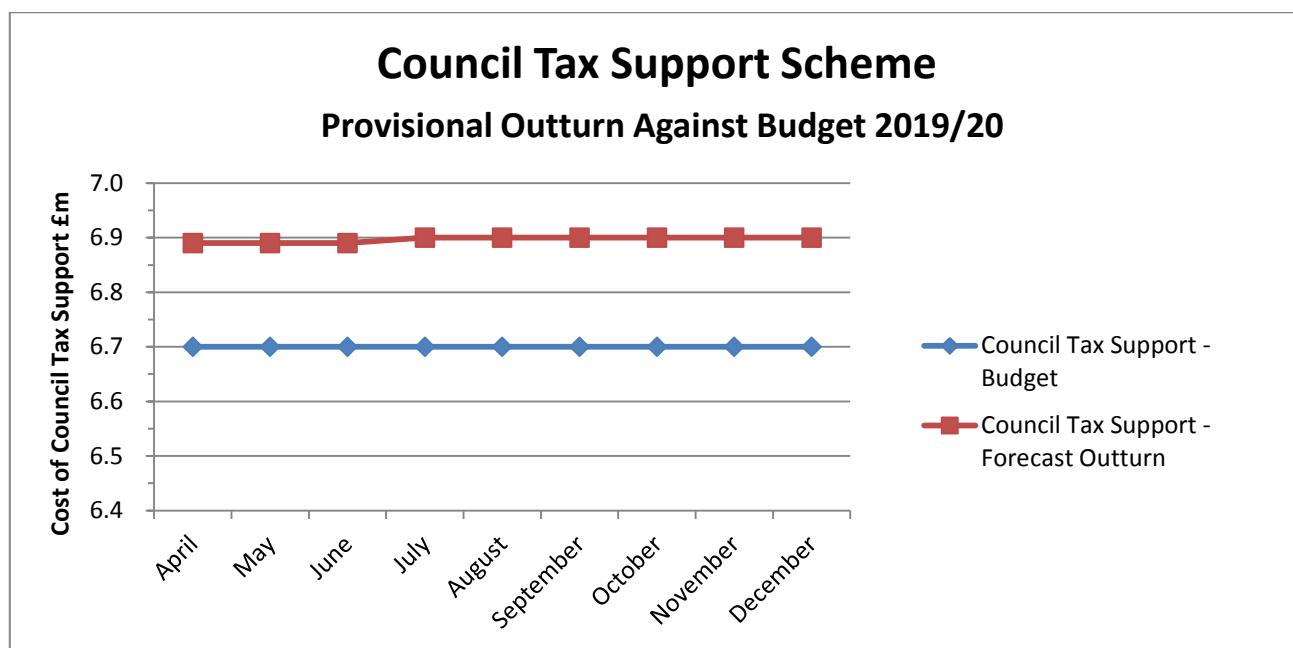
Division	Project	Budget Manager	Gross Expenditure						Grants, Contributions and Funding						Net Forecast Expenditure	Net Forecast Variance	
			Approved Budget	Rephase or Supplementary	Revised Budget	Expenditure	Forecast	Variance	Approved Budget	Rephase or Supplementary	Updated Budget	Income	Forecast	Variance			
			£	£	£	£	£	£	£	£	£	£	£	£	£	£	
Operations																	
	Fencing	Helen Lack	10,000		10,000	9,376	12,200	2,200								12,200	2,200
	Building Efficiencies (Salix)	Julia Blackwell	19,000	13,000	32,000		46,200	14,200								46,200	14,200
	Wheeled Bins	Heidi Field	236,000		236,000	56,876	184,400	(51,600)	(92,000)		(92,000)	(128,655)	(50,000)	42,000	134,400	(9,600)	
	Vehicle Fleet Replacement	Colin Moss	35,000	90,000	125,000	25,956	115,200	(9,800)							115,200	(9,800)	
	Play Equipment	Helen Lack	35,000		35,000	45,415	115,000	80,000					(80,000)	(80,000)	35,000		
	Re-fit Building	Julia Blackwell	37,000	254,000	291,000	63,499	238,000	(53,000)							238,000	(53,000)	
	Parking Strategy	George McDowell	315,000		315,000	204,363	251,400	(63,600)							251,400	(63,600)	
	Bridge Place Car Park	George McDowell	107,000		107,000	21,575	12,700	(94,300)							12,700	(94,300)	
	Bridge Place Car Park (Rephase)	George McDowell	277,000	13,000	290,000			(290,000)								(290,000)	
	Operations Back Office	Matt Chudley	253,000	37,000	290,000	34,320	105,900	(184,100)	(117,000)	(38,000)	(155,000)			155,000	105,900	(29,100)	
	Pathfinder House Reception	Mark Houston				450	450	450							450	450	
Transformation																	
	Customer Relationship Management	Tony Evans		83,000	83,000	41,257	83,000								83,000		
Corporate Financing																	
	Loan Repayments	Claire Edwards							(320,000)		(320,000)		(320,000)		(320,000)		
	Housing Clawback Receipts	Claire Edwards							(500,000)		(500,000)		(500,000)		(500,000)		
	Bridge Place Sale	Claire Edwards							(384,000)		(384,000)		(384,000)		(384,000)		
	Total Expenditure		7,693,000	2,134,000	9,827,000	3,728,972	8,219,550	(1,607,450)	(2,679,000)	(222,000)	(2,901,000)	(1,769,418)	(3,349,240)	(448,240)	4,870,310	(2,055,690)	

Net (Underspend)/Overspend (2,055,690)

Financial Dashboard

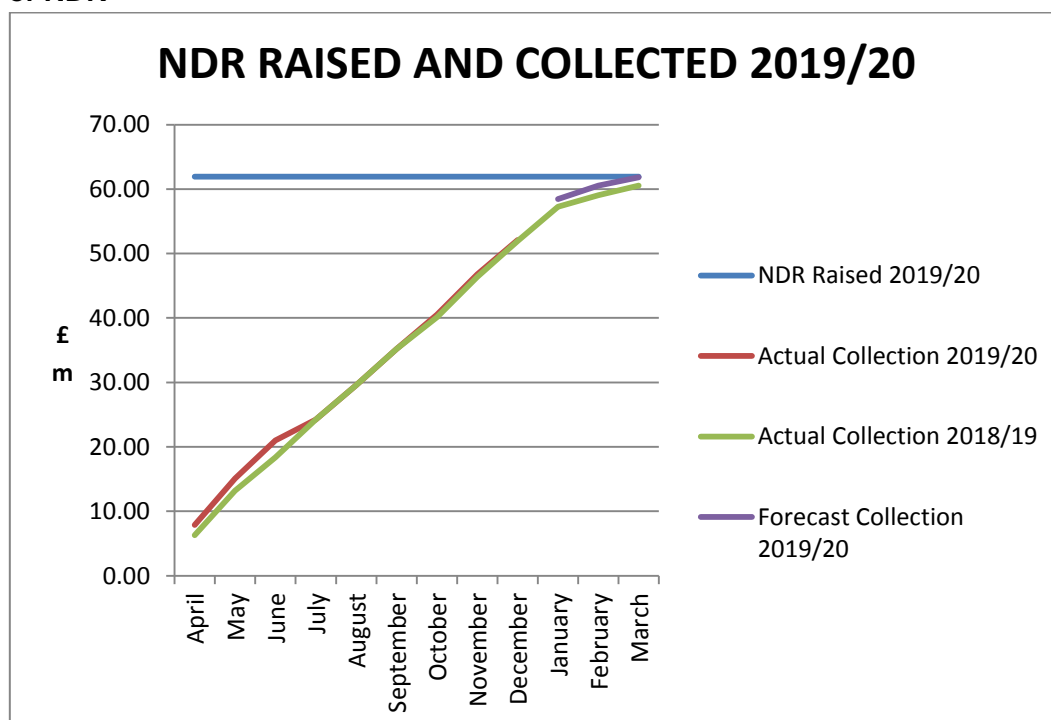
Council Tax Support Scheme

Currently, the actual take-up of Council Tax Support is running approximately £0.2m above the budgeted £6.7m. Any 2019/20 increase in Council Tax Support will impact in 2020/21.



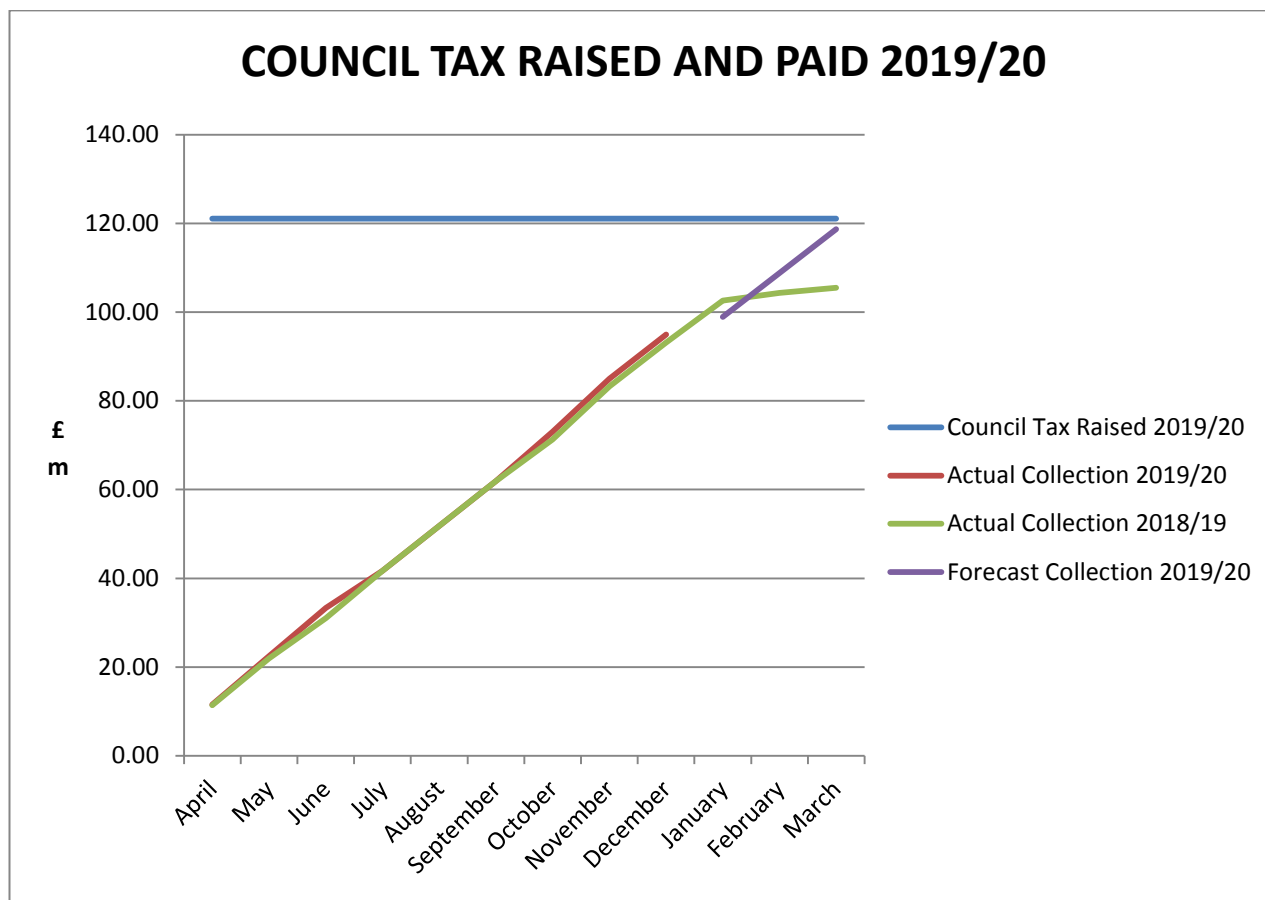
The impact of this increase on HDC will be proportionate to all Council Tax precepts (13.5% for HDC including parishes).

Collection of NDR



The NDR graph above shows the total amount of NDR bills raised in 2019/20 and the actual receipts received up to the end of June, with a forecast for receipts through to the end of the year, based on historical collection rates. The Council tax graph below provides the same analysis.

Collection of Council Tax



Miscellaneous Debt

The total outstanding debt as at 31st December 2019 is £2.004m (July 2019, £1.205m). £586k relates to Commercial Rents, £454k relates to homeless accommodation/prevention, £144k relates to schools and other customers use of One Leisure facilities and £80.2k relates to Operations.

New Homes Bonus

As part of the Local Government Financial Settlement 2019/20 issued in December 2018 the Government announced changes to local government financing that included the phasing out of the New Homes Bonus Scheme. After 2018/19 no new NHB will be paid and so the amount we receive will tail off over the next 4 years. The impact of this has been included in the 2019/20 MTFS.